

ROUTING AND TRANSMITTAL SLIP		Date
		23 JAN 86
TO: (Name, office symbol, room number, building, Agency/Post)		Initials Date
1. EXO/DDA		BM 24-1
2. ADDA		<i>[Signature]</i>
3. DDA		<i>[Signature]</i>
4. DA/IRO		<i>[Signature]</i> 27 Jan
5. DDA REGISTRY		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	
REMARKS		

*What might be about? Do I care about this? Do*

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

\* U.S.G.P.O.: 1983-421-529/320

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.206

DDA  
36-0127

16 January 1986

MEMORANDUM FOR: Executive Officer  
Directorate of Administration

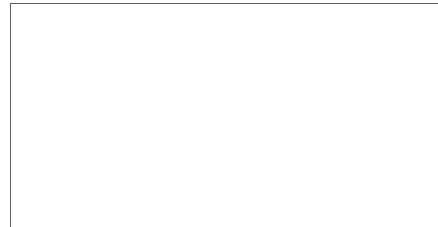
THROUGH: Chief, Domestic Security Branch  
Office of Security

25X1 FROM:   
Chief, Special Security Center  
Office of Security

SUBJECT: Accreditation for Temporary Closed  
Storage of Sensitive Compartmented  
25X1 Information

REFERENCE: C/DSB memo dtd 20 Dec 85

Subject rooms are accredited for the storage of SCI materials on a temporary and infrequent basis. The material must be stored within approved safes and returned to the DDA Registry as soon as practical.



~~CONFIDENTIAL~~

C O N F I D E N T I A L

86-0148

20 DEC 1985

MEMORANDUM FOR: Chief, Special Security Center

25X1 FROM: [REDACTED]

Chief, Domestic Security Branch

25X1 SUBJECT:

Waiver for Storage of SCI in the  
O/DDA [REDACTED]

The Domestic Security Branch has reviewed the control and storage of SCI documents with the SCI control officer in the Office of the DDA, and is satisfied that it is adequate. However, documents signed out to senior managers are sometimes not returned to the Registry at the end of the day for storage. Management at this level makes it impractical to return documents in a timely manner. The material is stored overnight in office safes. Since the storage of this material is on an infrequent and temporary basis and is of limited quantity, it is requested that a waiver be granted for the temporary, closed storage of SCI material outside of an alarmed area, [REDACTED] Headquarters building. [REDACTED]

cc: SCI Control Officer/DDA

WARNING NOTICE  
INTERVIEW SOURCES  
OR METHODS INVOLVED

C O N F I D E N T I A L

16 January 1986

MEMORANDUM FOR: Chief, Directorate of Administration  
Registry

25X1 FROM:

[Redacted]

Chief, Special Security Center  
Office of Security

SUBJECT: Sensitive Compartmented Informaton  
Facility Accreditation  
25X1 Room 7D18 Headquarters [Redacted]

REFERENCE: A. DSB memo dtd 2 Jan 86  
B. SSC memo dtd 13 Jan 86

Subject facility is accredited for open shelf storage of  
Sensitive Compartmented Information. Please advise this office  
when accreditation is no longer required or when any physical  
changes to the area are planned.

25X1

[Redacted]

25X1

[Redacted]

C O N F I D E N T I A L

**CONFIDENTIAL****ROUTING AND RECORD SHEET****SUBJECT:** (Optional)

Waiver for Storage of SCI in the O/DDA

**FROM:**

C/DSB

**EXTENSION****NO.****DATE**

20 DEC 1995

**TO:** (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S  
INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. SCI Control Officer/DDA  
Attn:   
7D18 HQ

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

**CONFIDENTIAL**

C O N F I D E N T I A L

20 DEC 1985

MEMORANDUM FOR: Chief, Special Security Center

25X1 FROM:

[REDACTED]  
Chief, Domestic Security Branch

25X1 SUBJECT: Waiver for Storage of SCI in the  
O/DDA [REDACTED]

25X1 The Domestic Security Branch has reviewed the control and  
storage of SCI documents with the SCI control officer in the  
Office of the DDA, and is satisfied that it is adequate.  
However, documents signed out to senior managers are sometimes  
not returned to the Registry at the end of the day for  
storage. Management at this level makes it impractical to  
return documents in a timely manner. The material is stored  
overnight in office safes. Since the storage of this material  
is on an infrequent and temporary basis and is of limited  
quantity, it is requested that a waiver be granted for the  
temporary closed storage of SCI material outside of an alarmed  
area, [REDACTED] Headquarters building. [REDACTED]

25X1 cc: SCI Control Officer/DDA  
25X1 [REDACTED]

25X1 [REDACTED]  
WARNING NOTICE  
INTERESTED SOURCES  
OR METHODS INVOLVED

C O N F I D E N T I A L